

SEND Information for Parents

Every child and young person makes outstanding progress

This vision shared by the **Pontefract Academies Trust** is important when talking about **SEND at Halfpenny Lane.** The first step in supporting all pupils, regardless of their ability, is through quality first teaching. If a pupil is not making the expected progress, a graduated approach will be followed to ensure their needs are met. Please see below for details of the graduated approach:

Concerns made by the class teacher and/or parent.	STEP 1	STEP 2	STEP 3	STEP 4
A completed barrier to learning form to be handed to the SENCO. Teacher to consider interventions and provision in the class - this should be time measured and impact assessed. OPP completed by the class teacher, with the parent and child.	Meeting with parent, class teacher (SENDCO present if required). • OPP with targets written. • B squared assessment. • Added to SEND register.	OPP target review meeting. Raise at consultation/refer to additional services. Parent, teacher and SENDCO if required.	OPP target review meeting. With support form additional agencias open on a MSP. Parent, Teacher and SENDCO.	MSP review meeting (x2). Agency advice reviewed. Consider EHCP statutory assessment. Parent, Teacher and SENDCO.

Quality First teaching & everyday classroom interventions.

PROGRESSION TO NEXT STEP IF FURTHER INTERVENTION IS REQUIRED

This procedure is fully embedded into the daily practice of all staff at Halfpenny Lane School and staff training has already been provided to ensure staff are completely up to date with the graduated approach.

If you have any concerns about your child, please raise these with the class teacher or contact the school office to arrange a meeting with our SENDCO – Mrs Greatorex, who will me happy to discuss any concerns regarding your child with you.

Key:

OPP = One Page Profile – information is gathered from parents/carers, class teacher and the pupil. **OPP with targets** = One Page Profile with targets – short-term targets are set by the class teacher and reviewed three times a year. Parents will be invited to discuss these targets and the progress made.

MSP = My Support Plan – a detailed document that covers the 4 main areas of need. Longer term targets are set as part of this process. An OPP with targets will run alongside this document to set and measure short-term targets. EHCP =Education & Health Care Plan – this is a legal document that sets out specific requirement for a child. School will ensure the interventions specified are delivered and measured using a OPP with targets. An EHCP does not mean that a child will be eligible for a 1:1 this is something WMDC do not promote.