



LARKS HILL

J & I SCHOOL

Larks Hill J & I School

Larks Hill

Pontefract

West Yorkshire

WF8 4RJ

T: 01977 722845

W: larkshill.patrust.org.uk

E: admin@larkshill.patrust.org.uk

8th March 2022

Dear Parents/Carers,

I write to inform you that Mrs Sarah Annable will be leaving her position as Larks Hill J and I School Assistant Headteacher, Year 4 Class Teacher and SENDCo at the end of this term, on Friday 8th April. Mrs Annable has worked at Larks Hill J and I School, for the past five years and has provided the school with many positive qualities and characteristics across a number of academic and pastoral fronts.

The decision to move to another school has not been an easy one for Mrs Annable to make and a great deal of thought and consideration has been put into this decision. Due to Mrs Annable's personal circumstances, she has chosen to step down from a school leadership position and will now become a Year 6 Teacher and Literacy Lead in her new school. Whilst Mrs Annable has thoroughly enjoyed her time working at Larks Hill, she now feels this is the right time for her to face a new challenge, as she begins the next phase of her career.

As I am sure you will appreciate, we will be undertaking a very robust recruitment process, in order to identify the best possible replacement for the school. With regards to Mrs Annable's role as the Larks Hill SENDCo, please rest assured arrangements will be put in place, to ensure all matters relating to this very important aspect of school remain fully in position. With regards to the summer term, Mrs Gina French will assume the role of the Year 4 Class Teacher, until the end of the 2021/22 academic year. Mrs French is an experienced class teacher, who has been working at Larks Hill over the past few months, which will be beneficial from both a consistency and familiarity perspective.

On behalf of the school, I would like to thank Mrs Annable for all her many contributions and wish both her and her family all the very best for the future.

Yours faithfully,

Ian Shuttleworth
Headteacher