



HALFPENNY LANE

J, I & N SCHOOL

Halfpenny Lane J, I & N School
Halfpenny Lane
Pontefract
West Yorkshire
WF8 4BW
T: 01977 703270
W: halfpenny.patrust.org.uk
E: admin@halfpenny.patrust.org.uk

10th July 2020

Dear Parent/Carer,

At this point of the year, your child would normally begin to come home from school with end of year materials such as their report, work books or other work completed throughout the year. However, as with most things recently, the routine will be slightly different this year.

Please see below for details of when parents can collect reports, or when children already in school will be bringing their reports home.

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| Monday 13 th July at 3:30pm – 4:30pm | We invite all parents/carers of pupils who are not attending school to collect their school reports. |
| Monday 13 th July | Group A/Key worker pupils attending school will receive their reports and work books to bring home. |
| Tuesday 14 th July | Reports of pupils that weren't collected on Monday will be posted home. |
| Wednesday 15 th July | Group B pupils will receive their reports and work books to bring home. |

I would ask, that parents coming on the Monday afternoon to collect their child's reports, to enter the playground by following the path along the Nursery/EYFS playground and exit via the gate by the main school field. I appreciate your support with this by following our school one way system as we try to prevent groups gathering and maintain social distancing. If you would like to bring your child with you to collect their report then please feel free to do so, as I know the teaching staff would love to say hello. If you are not able to visit school to collect your child's report / work books, as mentioned, reports will be posted out and work books will be stored until after the summer break when you will be able to collect them then.

To minimize the foot traffic, please could I ask parents of children who are attending school to not come at this time as your children will be bringing them home after their school day. I would ask that they bring a plastic bag for books as they will not be provided.

I appreciate your support with this and I look forward to seeing some of you next week.

Kind regards,

Mr J. Parkinson
Head of School